

## Centre PACT Grant Guidelines (2023)

[Centre PACT](#) (Philanthropic Actions Created by Teens) is Centre Foundation's hands-on philanthropy program for high school students in Centre County. Throughout the program, students identify issues affecting their peers, solicit and review grant applications, and distribute grants to local nonprofits that will have a positive impact on youth in our community. Centre PACT students are responsible for developing grant recommendations for the annual distribution from the Foundation's [Centre PACT Fund](#), a permanent endowment fund which supports this program, as well as conducting fundraising activities in support of their grants.

This year, students are most interested in funding projects or programs that support **youth mental health**, improve **school safety**, and/or promote **social justice, diversity, and equity**, but all types of organizations are encouraged to apply.

### Eligibility

- This opportunity is open to 501(c)(3) nonprofit organizations.
- Funding must be used to address issues that impact young people (K-12) in Centre County, Pennsylvania.
- Funding must be used to support programs/projects that comply with Centre Foundation's [Nondiscrimination Policy](#).
- Recipient organizations are required to attend Centre PACT's year-end celebration in May 2023 and, in lieu of a grant report, must provide an update on the funded project at a Centre PACT meeting in Fall 2023.

### Important Dates

- **Tuesday, December 6, 2022** – Centre PACT online grant application opens.
- **Thursday, January 12, 2023 at 11:59 pm** – Deadline to submit an application.
- **Before April 30, 2023** – Notification of grant awards.
- **Sunday, May 21, 2023** – Recipients attend Centre PACT's year-end celebration.
- **Fall 2023** – Recipients provide project update to Centre PACT.

## Instructions

**Due Date:** Applications are due by 11:59 pm on **Thursday, January 12, 2023**.

Applications must be submitted through [Foundant](#), Centre Foundation's online application portal, Please do not email, fax, physically mail, or hand-deliver your proposal. Application questions can be found at the end of this document.

Applicants will be notified of grant decisions in April 2023 and grant awards will be issued in May.

**Budget:** The online application requires a detailed budget. Please specify how requested grant funds will be used. Be detailed (i.e., 25 calculators @ \$10 each = \$250.00). You may download and use this [simple Excel budget template](#).

The maximum grant amount you may request is \$5,000. Grant award amounts typically range from \$500 to \$3,000, and the average amount awarded is \$1,400

**Reporting:** Organizations that receive Centre PACT funding are required to attend the end-of-year celebration in May 2023 to accept the grant award. Organizations are also required to provide a project update at a future Centre PACT meeting.

## Foundant Grant Portal

[Foundant](#) is Centre Foundation's new grant management portal. This portal allows users to view, edit, and submit grant applications and related documents. If you already have an account, click the green button below, enter your email address and password, and click the blue "Log On" button.

If you do not already have an account, click the green button below and click the grey "Create New Account" button to register. For instructions on creating a new account, please view this [Applicant Tutorial](#) which includes a step-by-step guide and video demonstrations.

If you need any assistance or are unsure whether you already have an account, please contact Rachael Hartman, Community Impact Director, at [rachael@centre-foundation.org](mailto:rachael@centre-foundation.org) or call (814) 237-6229.

[Click Here to Access Foundant](#)

# Centre PACT Grant Application Questions (2023)

## *Organization Information*

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### **Organization Website**

*Character Limit: 50*

### **Year Organization Was Founded\***

*Character Limit: 4*

### **Organization's Mission Statement\***

*Character Limit: 350*

## *Request Narrative*

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### **Project Name\***

Name of Project (10 words or less)

*Character Limit: 100*

### **Project Summary\***

Please provide a brief summary (1-2 sentences) of your proposed project.

*Character Limit: 350*

### **Purpose and Need\***

Please describe the nature of your proposed project in detail, including:

- What needs, problems, or challenges the project will address, particularly for young people in Centre County
- How the program/project will address those needs
- What other organizations or entities, if any, will be collaborating on this program/project
- The number of individuals and population that will be served (including geographic location, socioeconomic status, race, ethnicity, gender, sexual orientation, age, physical ability, and language as applicable).

*Character Limit: 2000*

### **Goals and Outcomes\***

Please describe the goals of your proposed project in detail, including:

- The approximate timeframe in which activities for the project will occur
- The anticipated outcomes and/or overall impact of the project
- How you plan to measure the results of the project

*Character Limit: 2000*

### **Community Participation\***

Please describe how you have sought, or plan to seek, input from the people who will be served by this grant. Please include how youth (K-12) are involved with the development and/or implementation of this program/project, if applicable.

*Character Limit: 1000*

### **Numbers Served\***

What is the estimated number of individuals that will be served by this program/project during the grant period?

*Character Limit: 5*

### **Ages Served\***

Which age group(s) will be served by this program/project?

#### **Choices**

0-5

6-17

18-25

26-65

65+

N/A

## ***Request Budget***

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### **Requested Grant Amount\***

*Character Limit: 20*

### **Total Estimated Cost of Project\***

*Character Limit: 20*

### **Project Expenses\***

Please describe the expenses related to this project, including how you would use the grant funds requested in this application. Include a detailed line-item budget with specific categories/descriptions and estimated amounts below.

*Character Limit: 3000*

### **Project Revenue\***

Please describe any potential and actual sources of revenue related to this project beyond the funds requested in this application. Include funding and/or in-kind contributions from individuals, corporations, governments and/or other foundations and estimated amounts below. If not applicable, type "N/A".

*Character Limit: 3000*

### **Optional: Upload Budget**

You may upload a copy of your project budget, but you are not required to do so. [Click here to download simple budget Excel template.](#)

*File Size Limit: 2 MB*