2022 Giving Circle Grant Guidelines

Centre Foundation's Giving Circle is a membership-based group of community-minded individuals who pool their resources to support dynamic programs and projects in Centre County. The group meets at an annual reception to vote on which of three finalist organizations will receive a $10,000 grant.

Since its inception in 2006, members of the Giving Circle have distributed $198,000 in grants to support programs and projects throughout Centre County.

Find out below how your nonprofit can turn a $10,000 idea into real impact!

Eligibility

- This grant is open to qualified 501(c)(3) nonprofit organizations that serve Centre County, PA residents.
- Funding must be used to support programs/projects in Centre County that comply with Centre Foundation's Nondiscrimination Policy.
- If awarded, funding from this grant must be spent by December 31, 2023. Recipient organizations are required to provide an update to the Giving Circle in 2023.
- Organizations that received a Giving Circle grant of any amount in 2021 must skip one year before re-applying.

Important Dates

- **Tuesday, July 12, 2022 at 9:00 am –** Giving Circle online grant application form opens.

- **Friday, August 12, 2022 at 11:59 pm –** Deadline to submit Giving Circle grant applications.

- **Wednesday, September 14, 2022 –** Giving Circle members will review submitted applications and vote to determine which three applicants will advance as finalists. Applicants will be notified as to whether they are advancing on September 14, 2022.

- **Tuesday, October 18, 2022 at 6:00 pm –** Finalists are required to attend and present seven-minute pitches to the full membership at the Giving Circle reception. During the reception, one $10,000 grant and two runners-up grants will be awarded based on a final, live vote by Giving Circle members.

  Note: In the event that the Giving Circle reception cannot be held in-person, the reception will be conducted virtually.

Application Instructions

Submission: Proposals must be submitted through our online application form, which will open at 9:00 am on Tuesday, July 12, 2022. A full list of application questions can be found at the end of this document.

Saving Your Application: To complete the application, you do not need to create an account, but you can create one in order to save the progress of your application prior to submission. The account you create will be hosted by Formsite.com. Formsite.com contains its own privacy policy and terms of use for Formsite.com account holders.

Deadline: Proposals must be submitted online by **11:59 pm on Friday, August 12, 2022**.

Notification: Giving Circle members will review submitted applications and vote to determine which three organizations will proceed as finalists. Applicants will be notified as to whether they are advancing as finalists on September 14, 2022.

Tie-Breaking: In the event of a tie during the initial round of voting, finalists will be chosen by random selection; In the event of a tie during the final vote at the reception, there will be an additional tie-breaker vote during the event.

For questions, information or assistance, please contact Rachael Hartman, Community Impact Director, at rachael@centre-foundation.org or (814) 237-6229.

Application Questions

Please note: Questions marked with * are required. Spaces count as characters on the questions that have character limits.

Contact Information

- Contact First Name*
- Contact Last Name*
- Contact Title*
- Contact Email Address*
- Contact Phone Number*
- Optional: Add an Additional Contact Person
  - First Name
  - Last Name
  - Title
  - Email Address
  - Phone Number

Organization Information

- Name of Organization*
- Organization's Federal Tax ID Number (FEIN) *
- Street Address*
- Street Address Line 2 (optional)
- City*
- State*

- Zip*
- Organization Website*
- Year Organization Was Founded*
- Organization's Mission Statement*

Narrative

- Name of Program/Project*

- Please provide a brief description (1-2 sentences) of your proposed program/project as you would give to potential donors or stakeholders. (350 characters or fewer) *

- Please describe the nature and purpose of your proposed program/project in detail. Identify what need(s) your program/project addresses and what you hope to accomplish. (2,000 characters or fewer) *

- Please describe the target population for your proposed program/project. Include the service area, ages, and numbers served. (1,000 characters or fewer) *

- Optional: Please list other organizations or entities, if any, that will be collaborating on this program/project and describe their roles. (1,000 characters or fewer)

Budget

- The first place Giving Circle grant amount is $10,000.00. Please outline the projected budget for your proposed program/project with this amount in mind. Include a line-item budget with specific categories, descriptions, and estimated amounts.*

- Optional: You may upload a copy of your program/project budget, but you are not required to do so. (Maximum uploaded file size: 20 MB)

- Briefly explain how your organization plans to support this program/project such as financial contribution, volunteer hours, etc. (1,000 characters or fewer) *

- Briefly describe any other anticipated sources of support for your program/project, including grant funding, in-kind contributions, or other support from individuals and organizations besides the Giving Circle. (1,000 characters or fewer) *